



Adult Chaperone Application

Franciscan University of Steubenville's
2009 High School Youth Conferences



It is important for Franciscan University to use due diligence in providing a safe environment for all participants in their summer youth conference programs. This application helps assure that all Adult Chaperones are 21 year old or older and are suitable to engage in ministry to minors. Your cooperation is appreciated.

NAME: _____ BIRTH DATE ____/____/____

STREET ADDRESS: _____

CITY: _____ STATE/PROVINCE: _____ ZIP/POSTAL CODE: _____

HOME DIOCESE: _____

NAME OF CONFERENCE: _____

NAME OF PARISH/GROUP: _____

NAME OF GROUP ORGANIZER: _____

Is there any fact or circumstance about you or your background that would call into question the advisability of entrusting you with the supervision, guidance, and care of children and/or young people? YES NO

If yes, please explain. _____

I affirm that the information given in this application is true, complete, and correct. I affirm that I am 21 years old or older and have been trained and approved to work with children and/or young people in accordance with the policies and procedures as outlined by my home diocese. Furthermore, I have read and agree to abide by all rules and policies of Franciscan University as outlined in the On-Campus Group Registration Terms and Conditions in regard to providing a safe and healthy environment for young people at a Franciscan University High School Age Youth Conference.

Signature of Applicant Date

I have verified and attest to the fact that the above applicant has been trained and approved to work with children and/or young people in accordance with the policies and procedures of his/her home diocese, and that the above applicant is 21 years of age or older.

Signature of Group Leader Date

This form is to be filled out by each Adult Chaperone and Group Leader Due Date: Due at check-in on the opening day.

ADDENDUM

Franciscan University's Christian Outreach Child Protection Policies January 2009

Franciscan University is in full compliance with the Diocese of Steubenville's Child Protection Policy. When you attend a High School Youth Conference on the campus of Franciscan University of Steubenville, you can be assured that we have done as much as possible to create a safe environment for both the youth and the adult chaperones. The following policies govern adult and youth participation at the conferences:

- 1) All speakers, musicians, and entertainers at the Franciscan University High School Youth Conferences are required to have a background check prior to the start of the conference.
- 2) All University conference staff and student workers in the areas of housing and support security are required to have background checks.
- 3) All adults who serve as chaperones must be at least **21 years old**, fill out an Adult Chaperone Application, and be approved to work with teenagers and minor children in their home diocese.
- 4) All adult volunteers and special ministers who serve at the High School Youth Conferences are required to have background checks.
- 5) The sleeping arrangements provided by Franciscan University meet the Diocese of Steubenville's Child Protection Policy. Only registered adults with wristband identification will be allowed into any of the sleeping areas or sessions on campus (including Mass). The dormitories include St. Francis Hall, Louis/Elizabeth Halls, Marian Hall, Thomas More Hall, Kolbe/Clare Halls and Trinity Hall. Youth participants and adults are housed in dorm rooms (minimum of 4 persons per room) and lounges. Room doors are required to stay open throughout the sleeping hours. Security and housing personnel will monitor the hallways throughout the sleeping hours. Dorms are closed to participants throughout the day. Showers are available to adults and youth at separate, designated times.
- 6) If your diocese prohibits adults from sleeping in the same room as their youth, we can accommodate you on campus. Adults will be housed in rooms next to or across from their youth. Please be aware that in this case, your adults may have to share a room with adults from other groups and your youth may have to share rooms with youth from other groups, in order to accommodate the number of participants in attendance. Please be aware that this does not limit the extent of the responsibility of your chaperones to supervise and discipline your youth.
- 7) Within the High School Youth Conference materials, we have included the following: this declaration of "Compliance with Diocesan Protection Policy", an "On-Campus Group Registration Terms and Conditions" and an "Adult Chaperone Application".

It is required that all Adult Chaperones review the first two documents and then fill out and sign the Adult Chaperone Application. The Adult Chaperone Application requires the signature of the Group Leader as well. An Adult Chaperone Application must be on file for every Adult Chaperone prior to the start of the conference or participation will be denied.

- 8) In addition, the Group Organizer's Manual, which contains more detailed suggestions for Adult Chaperones, can be downloaded from the website at www.franciscanyouth.com or obtained by calling 1-800-437-8368.

We have a letter on file from our diocesan attorney stating that Franciscan University of Steubenville is in compliance with the Child Protection Policy of the Diocese of Steubenville, and we will gladly fax or send you a copy if necessary.

**Franciscan University of Steubenville
Youth Conference Information
June 19-21, 2009**

Location:

1235 University Blvd.
Steubenville, OH 43952
800-437-8368

Transportation: The adult chaperones (5) from St. Ambrose will provide transportation to and from Franciscan University. *(This is why need the St. Ambrose liability form signed in addition to the Franciscan University release form.)*

We are departing St. Ambrose at noon on Friday, June 19.
We will return to St. Ambrose at 4:00pm on Sunday, June 21.

Lodging: Franciscan University dorms

- Buildings are strictly single-sex
- Please note: They generally put 4 people in a dorm room with 2 beds, so about half of our group will be on the floor. You are allowed and encouraged to bring sleeping bags and/or small air mattresses or cots.
- Dorms are not accessible during the day, so you must bring everything you need with you in the morning.

Meals: Provided by Franciscan University and included in the registration fee

- Additional food is available to purchase during break times – you may want to bring some spending money.

Who will be hosting, singing, and speaking at our conference?

Our host is Ennie Hickman, music will be provided by Bob Rice and Kelly Pease, and some of the speakers include: John Beaulieu, Ralph Poyo, Kelly Pease, Sr. Therese Marie Iglesias, TOR.

What to pack:

- A sleeping bag and pillow (or small cot/air mattress)
- An alarm clock
- Toiletries
- Washcloth and towel
- Umbrella or rain gear
- A backpack
- A sweatshirt or jacket
- A fan
- Sunblock
- A Bible, notebook, and pen
- Spending money (snacks and for the bookstore)
- Appropriate (modest) clothing

Payment:

\$160 due by Friday, March 20 (Checks made payable to St. Ambrose Church)