

2-9-2021 PPC Meet Summary Notes

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Tue 2/16

You replied to this message on 2/16/2021 3:19 PM.

PPC Meeting Summary, 2-9-2021.doc
29 KB

Attached Word document is the summary of the PPC meeting from Tues., Feb. 9.

Reminder about tonight's Zoom Meeting/Follow-up to 2/9 PPC
Time: Feb 16, 2021 06:30 PM Eastern Time

To join Zoom meeting
<https://us02web.zoom.us/j/87176088074?pwd=cmVpNDliTlR1K1VNOTVMTG1naXp2QT09>
Meeting ID: 871 7608 8074
Passcode: 133839

To join by phone
312-626-6799 or 929-436-2866
When prompted, enter meeting ID: 871 7608 8074 and passcode: 133639

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Empathy • Responsibility • Integrity • Connectedness • Development

Email Notice: Choose Hyperlink. Do not concern yourself with meeting ID or passcode.

This window opens to engage user with camera. Click Join with Video

Video Preview

Always show video preview dialog when joining a video meeting

Join with Video Join without Video

Having issues with Zoom Client? Join from Your Browser

1

A. Click on Computer Audio (not Phone Call)

B. If you want to test speaker and microphone before joining click here

Zoom Meeting

Choose ONE of the audio conference options

Phone Call Computer Audio

Join with Computer Audio

Test Speaker and Microphone

Automatically join audio by computer when joining a meeting

Testing speaker...

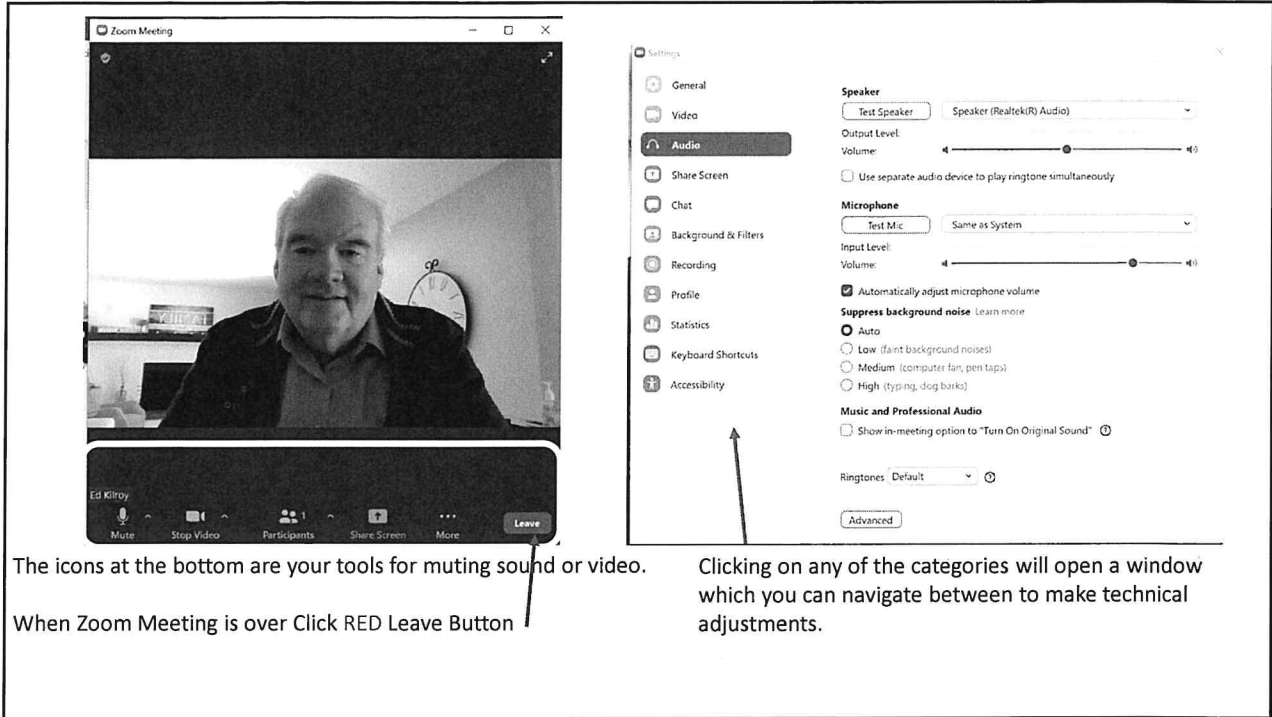
Do you hear a ringtone?

Yes No

Speaker 1: Speaker (Realtek(R) Audio)

Output Level: [Volume Slider]

2



The image shows two side-by-side screenshots. The left screenshot is a Zoom Meeting window showing a video call with a man in the center. At the bottom, there is a control bar with icons for Mute, Stop Video, Participants, Share Screen, More, and a red Leave button. The right screenshot is the Zoom Settings window, with the Audio category selected. It shows options for Speaker (Test Speaker, Speaker (Realtek(R) Audio)), Output Level, Volume, and Microphone (Test Mic, Same as System), Input Level, and options for background noise suppression (Low, Medium, High). There is also a checkbox for 'Automatically adjust microphone volume' and a 'Show in-meeting option to "Turn On Original Sound"' checkbox. An arrow points from the 'Audio' category in the left sidebar to the 'Audio' settings in the right window.

The icons at the bottom are your tools for muting sound or video.
When Zoom Meeting is over Click RED Leave Button

Clicking on any of the categories will open a window which you can navigate between to make technical adjustments.

